

To: St. George Employees

From: St. George District Office

Subject: Notice of availability to participate in County of Kankakee School District No. 258 403(b) Plan

St. George offers a 403(b) Tax Sheltered Account Plan. As an eligible employee you have the ability to participate in this Plan by making voluntary salary reduction contributions to the Plan. Attached is the following item for your review:

A Plan Summary Description including participation, contributions, investments, distributions and account charges. This document provides an overview and outlines general provisions of the 403(b) Plan.

If you are interested in participating in the 403(b) plan, we will provide you with an Employee Booklet which contains a Salary Reduction Agreement. This form should be used to begin participation in the Plan or change your current salary reductions. If you wish to begin participating in the Plan you should complete the Salary Reduction Agreement as instructed. You may obtain a list of financial representatives that can assist you by visiting www.employeradmin.com. Once you have accessed the website please follow these instructions

- Select "Employee" from the left menu
- Select your state from the drop down menu
- Select your employer from the second drop down menu
- Select the "Provider/Products" tab

You may also view other information about the plan at www.employeradmin.com including, a copy of the Plan Document, forms, processing instructions, and access a copy of the Employee Handbook.

Please sign below and return this letter to Karen Soukup in the District Office. If you have further questions please contact:

Scott Piggush, Homestar Investment Services, Manteno.
(815) 468-2368 or,
scott.piggush@raymondjames.com

Sincerely,

Dr. Kara Coglianese, Superintendent

NOTIFICATION OF ABILITY TO PARTICIPATE IN THE 403(B) PLAN

I have received this notification and understand my ability to participate and make salary reduction contributions under the District 258 403(b) Plan.

Name: _____

Signature: _____

Date: _____